

REQUEST YOUR MEDICAL RECORDS

Through the Harbin Clinic Patient Portal

If you are enrolled in Harbin Clinic's Patient Portal, accessing your medical records is quick and easy! Through a few steps on a computer, you'll be able to immediately access your medical records from a specific date, for a specific time range, or your medical records in their entirety.

1. Log in to the Harbin Clinic Patient Portal on a computer desktop with the email address and password associated with the account. Make sure your device is private and secure.
2. Once in the portal, select "My Health" on the left side of the browser page.
3. Select "Health Records" from the "My Health" tabs at the top of the page.
4. On the "Health Records" page, you can choose a time frame for your medical records and how you'd like to access them.
 - a. "Choose a time frame" allows you the option in choosing how much of your medical record you would like to receive.
 - i. Custom Date Range – allows you to retrieve records within a specific time range.
 - ii. Single Date – allows you to retrieve records for a specific day.
 - iii. All Time – allows you to retrieve your full medical record.
 - b. "Choose how you'd like to get your data"
 - i. Download – allows you to download your medical record directly to your computer. Only use this option if on a private computer.
 - ii. Email – allows you to email your medical record to the email address you enter.
 - iii. Direct Exchange – allows you to send medical records directly to your medical provider. You must consult with your medical provider prior to using this option to obtain a Direct Exchange address.

For questions about the Harbin Clinic Patient Portal or to enroll, visit harbinclinic.com/patientportal or call **762-235-1100**.